

ISLE OF ANGLESEY COUNTY COUNCIL

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| REPORT TO: | EXECUTIVE COMMITTEE |
| DATE: | 15 JUNE 2020 |
| SUBJECT: | REVENUE BUDGET MONITORING, QUARTER 4 2019/20 |
| PORTFOLIO HOLDER(S): | COUNCILLOR ROBIN WYN WILLIAMS |
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| LOCAL MEMBERS: | n/a |

A - Recommendation/s and reason/s

1. In February 2019, the Council set a net budget for 2019/20 with net service expenditure of £133.324m, to be funded from Council Tax income, NDR and general grants. The total for general and other contingencies amounted to £1.891m and the budget for the Council Tax Premium was increased to £1.444m. The total budget for 2019/20 was, therefore, £135.210m.
2. The budget for 2019/20 included required savings of £2.561m. These have been incorporated into the individual service budgets and achievement or non-achievement of these is reflected in the net (under)/overspends shown. Whilst significant savings were once more required to balance the budget, £0.277m of additional budget was included in the budget and held centrally. This additional funding has been allocated to meet additional budget pressures within Learning Disability. In addition, £479k of funding (50%) in respect of additional teachers' pension costs was retained centrally, as the cost of the teachers' pensions had previously been fully funded in the Delegated School's Budget but will for 2019/20 be funded by grant. This release of core funding has been allocated to the Council's general reserves.
3. This report sets out the financial performance of the Council's services at out-turn for the period 1 April 2019 to 31 March 2020.
4. The overall financial position for 2019/20, including Corporate Finance and the Council Tax fund, is an underspend of £0.308m. This is 0.20% of the Council's net budget for 2019/20. Despite the underspend, significant pressures continue in services such as Adult Services.
5. It is recommended that:-
 - (i) To note the position set out in Appendices A and B in respect of the Authority's provisional financial performance at outturn for 2019/20;
 - (ii) To note the summary of Contingency budgets for 2019/20 detailed in Appendix C;
 - (iii) To note the position of the invest to save programmes in Appendix CH;
 - (iv) To note the position of the efficiency savings for 2019/20 in Appendix D;
 - (v) To note the monitoring of agency and consultancy costs for 2019/20 in Appendices DD, E and F;
 - (vi) To release £85k from general balances to ensure sufficient funding is available to undertake the painting work at Beaumaris Pier.

| | | |
|---|---|--|
| B - What other options did you consider and why did you reject them and/or opt for this option? | | |
| n/a | | |
| C - Why is this a decision for the Executive? | | |
| This matter is delegated to the Executive. | | |
| CH - Is this decision consistent with policy approved by the full Council? | | |
| Yes | | |
| D - Is this decision within the budget approved by the Council? | | |
| Yes | | |
| DD - Who did you consult? | | What did they say? |
| 1 | Chief Executive / Strategic Leadership Team (SLT) (mandatory) | |
| 2 | Finance / Section 151 (mandatory) | n/a – this is the Section 151 Officer's report |
| 3 | Legal / Monitoring Officer (mandatory) | |
| 4 | Human Resources (HR) | |
| 5 | Property | |
| 6 | Information Communication Technology (ICT) | |
| 7 | Scrutiny | |
| 8 | Local Members | |
| 9 | Any external bodies / other/s | |
| E - Risks and any mitigation (if relevant) | | |
| 1 | Economic | |
| 2 | Anti-poverty | |
| 3 | Crime and Disorder | |
| 4 | Environmental | |
| 5 | Equalities | |
| 6 | Outcome Agreements | |
| 7 | Other | |
| F - Appendices: | | |
| <ul style="list-style-type: none"> • Appendix A – Provisional Revenue Outturn Report for 2019/20 • Appendix B – Table of Provisional Outturn position for 2019/20 • Appendix C – Summary of Contingency Budgets position for 2019/20 • Appendix CH – Review of the Invest-to-Save projects for 2019/20 • Appendix D - Review of Efficiency Savings for 2019/20 • Appendix DD - Information regarding monitoring of Agency Staff 2019/20 • Appendix E - Information regarding monitoring of Consultants • Appendix F – Detailed information regarding the expenditure on Consultants | | |
| FF - Background papers (please contact the author of the Report for any further information): | | |
| <ul style="list-style-type: none"> • 2019/20 Revenue Budget (as recommended by this Committee on 18 February 2019 and adopted by the County Council on 27 February 2019). | | |

REVENUE BUDGET MONITORING – OUT-TURN 2019/20

1. General Balance

The Council held £8.728m of earmarked reserves and school reserves amounting to £0.631m at the start of the financial year. The final, audited outturn for 2018/19 resulted in a general balance at the start of the current financial year of £5.912m.

The Executive approved the following items to be funded in 2019/20 from the General Reserve:-

| Executive Meeting | Amount £m | Purpose |
|--|---------------|---|
| Draft opening balance | -5.912 | Final audited General Reserve at 31 March 2019. |
| Full Council 27 February 2019 | -0.479 | Funding (50%) in respect of additional teachers' pension costs is returned to the general reserve as the cost of the teachers' pensions had been fully funded in the Delegated School's Budget. These teachers' pension costs will, instead, be funded by Welsh Government Grant for 2019/20. |
| Executive Meeting 25 November 2019 | 0.110 | Funding for supply teachers' holiday pay from December 2015 to present. This may vary slightly when actual on-costs are known. |
| Revised Council Reserve General Balance | -6.281 | This may change following any post-audit adjustments. |

During the financial year, further adjustments were made to the reserve totalling £0.472k, including reducing the insurance provision and reducing the equal pay reserve which increased General Reserves to £6.753m. At outturn, there is an underspend of £0.308k for 2019/20 on controllable and non controllable budgets, which has increased the Council General Reserve to £7.061m. This figure is unaudited and may change through post audit adjustments. The net revenue budget for 2020/21 was set at £142.146m and this level of general balance equates to 4.9% of the 2020/21 net revenue budget. The target figure is 5% (£7.1m) and this figure is below the target figure.

The impact of Covid-19 on the Council's finances is uncertain at this stage. Additional costs which are being incurred in 2020/21, as the Council deals with the impact of the pandemic, are being reimbursed through a grant provided by Welsh Government. The Council is currently losing around £400k in lost income and, although some of this loss may be funded by the Welsh Government, it is unlikely to cover all of the loss. The shortfall is very much dependant on when services reopen and return to some level of normality and this will have an impact on the Council's balances. In addition, the Council may incur additional costs, in order to transform services to deal with issues such as social distancing. No budget exists to cover these costs and they are likely to fall on the Council's general balances.

2. Financial Performance by Service

- 2.1 Details of financial performance by service is provided in Appendix B. Although Adult Services is overspent on controllable budget at the end of the year by £1,138k and Children's Services by £155k, there are notable underspends on Planning and Public Protection £117k, Highways £181k, Education £257k, Waste Management £209k, Corporate Transformation £189k, Resources £220k and Corporate and Democratic £104k. Corporate Finance is underspent on controllable items by £426k (contingencies and Capital financing), meaning that controllable budgets combined are underspent by £594k. Non-controllable budgets are overspent by £286k (Council Tax and Capital Financing), bringing the overall underspend to £308k.

The table below summarises the significant variances (circa £100k or higher). Please note that these figures relate to the position in respect of the controllable budgets within each service.

| Summary of Significant Variances at 31 March 2020 | |
|---|--------------------------------|
| | (Under) / Overspend £000 |
| Adults | 1,138 |
| Children | 155 |
| Education | (257) |
| Planning and Public Protection | (117) |
| Highways, Property, Waste | (347) |
| Transformation | (309) |
| Resources | (220) |
| Corporate Democratic Costs | (104) |
| Corporate Finance | (426) |
| Uncontrollable Costs – bad debt, insurances and pension capital costs | 286 |
| Others (whose individual value falls below £100k) | (107) |
| Total Variance over/(under)spend | (308) |

3. Explanation of Significant Variances

3.1 Lifelong Learning

3.1.1 Central Education

- 3.1.1.1 This service was underspent by £257k (4.40%) at the end of the year, which is a significant improvement on the outcome of £2k overspend predicted in Month 11. Lower than expected costs on school meals (£206k) and on out of county placements (£582k) (through pupils returning to the County sooner than expected) have generated the most significant changes.

- 3.1.1.2 Other notable activities within the budget are:-

- School Transport is overspent at outturn by £345k, which is similar to the £358k overspend predicted at Quarter 3. The implementation of the 'One Transport System' took place during the previous financial year, which has rationalised route planning. This, and the retendering exercise that was undertaken, has meant that the overall overspend has been reduced by around £230k from what it would otherwise have been. An additional £250k of budget has been approved in the 2020/21 budget.

- The Anglesey and Gwynedd Joint SEN Strategy is overspent by £183k due to the demand for additional learning needs.
- Primary and Secondary exceptions combined budgets are overspent by £91k at outturn as a result of additional repairs and maintenance costs, historic pension costs and unachieved income on sale of bus passes.
- Underachieved income through childcare clubs has created an overspend of £46k on the budget, which is an improvement on the 2018/19 figure. Collection of income from morning care clubs still remains an issue and the Service will continue to try and address this in 2020/21.
- Youth Services are £52k underspent at the end of the financial year. This has been generated through additional grants.
- The early years provision budget is underspent to the sum of £110k. This budget has historically been underspending as a result of lower than budgeted payments to nurseries.

3.1.2 Culture

3.1.2.1 This service is £29k (2.40%) overspent at the end of the financial year. Overspends were incurred because of remedial works carried out to the Oriel café and income decreased at the Oriel due to less visitors, especially during the last weeks in March (£75k overspend combined) when the Oriel was closed because of the Coronavirus crisis. Additionally, delays in transferring the Beaumaris Court and Gaol to the Town Council has increased costs by approximately £13k.

3.1.2.2 The Libraries service was underspent by £67k due to vacancies.

3.2 Adults Social Care

3.2.1 This service was £1,138k overspent at the end of the financial year (4.5% of the budget). This figure includes the Winter Pressures Grant of £371k without which the financial situation would be considerably worse. The most significant pressures were in the following areas:-

- At the end of the period, there is an overspend of £1,110k on Services for the Elderly due to an increase in demand for residential and nursing care placements as well as an increase in demand for homecare.
- Costs on Physical Disabilities are over budget by £106k and the main areas of concern here are Home Support and complex residential care placements.
- Learning Disabilities is overspent by £663k, mainly on residential care, day care, and homecare. These costs reflect the Service's objectives of enabling Learning Disability clients to be able to obtain supported living within their homes and community and to promote client choice through Direct Payments rather than commissioned Homecare by the Authority. Supported and Other Accommodation has an underspend of £143k as the Service has utilised an additional reserve.
- Mental Health is £261k overspent at the end the financial year. The overspend is due to a small number of complex care packages and an increase in placement costs.
- The Provider Unit is underspent by £874k due to increased income within the residential homes and homecare section. Considerable work has been carried out between the Service and Finance during 2019/20 on financial projections and it has been agreed that the Provider Unit budget and commissioning budgets will be realigned during 2020/21 to reflect the projections.

3.2.3 Outturn figures continue to indicate significant demand pressures within the financial year and work is ongoing by the Service to fully determine the causes behind the overspends. This includes looking at nursing placements, residential placements and home care costs within the older people and physical disability services and also looking at supported living and homecare costs within learning disability areas. In each area, the following are being evaluated:-

- 1) Analysis of monthly and annual demand;
- 2) Reasons behind trend;
- 3) Further steps that can be taken to manage demand.

As part of the 2020/21 Revenue Budget, an additional £980k was allocated to the Adult Services budget to reduce the overall pressure on this budget.

3.3 Children's Services

3.3.1 The Service is overspent by £155k (1.50%) at outturn. This budgetary position is a significant improvement on the overspend of £1.8m at the end of last financial year and has been achieved in the main, through additional funding of £1.4m provided in the 2019/20 budget and also through additional grant funding and the transfer of responsibility of one child (with high placement costs) to Adult Services.

3.3.2 The service continues to have budgetary pressures with overspends at outturn in 4 areas, namely Children with Disabilities (£131k overspend); Family Support (£32k overspend); Children being Looked After (£283k overspend) and Other Children and Family Services (£38k overspend). The impact of these overspends has been reduced by underspends in areas such as Commissioning and Social work £185k, Integrated Family Support £61k, Families Information Service £55k and Children's support services by £36k.

3.4 Housing (Council Fund)

3.4.1 This service is underspent by £80k (6.60%) at outturn. Homelessness (B and B) costs continue as budgetary pressures with an overspend of £61k at the end of the financial year. However, staff vacancies and delays in recruiting created an underspend on employees of £100k, but these are not expected to continue into 2020/21. The Welfare Reform budget was also underspent by £50k.

3.5 Regulation and Economic Development

3.5.1 Economic and Community (includes Destination and Leisure)

3.5.1.1 The service, overall, is underspent by £2k (0.10%) at the end of the financial year.

3.5.1.2 The Economic Development element of the service is overspent by £8k at year-end. There is a shortfall against income targets that would have been achieved through Horizon and the National Grid (£63k) but there is an underspend on staffing budgets of £37k in general, including the Director post. Recharges for use of the Centre facilities are above target by £12k, despite shutdown of the building from mid March.

3.5.1.3 The Destination section is underspend by £54k which is due to improved budget management. Moorings income is overachieved by £13k; Tourism is underspent £23k on staffing and Management and Support is underspent by £36k. There is an overspend on Countryside/AONB of £15k as Rents and car park fees are unachieved and launching/PWC is below target by £11k.

3.5.1.4 The Leisure Service income and expenditure was expected to be within budget at year end but there is an overspend of £44k at outturn. Income from Leisure Centres is overachieved by £122k despite shutdown of the Centres in March and a loss of £33k through Direct Debit. The overachievement in income has occurred through a change in VAT status. Pressures continue on the staffing budget (£101k over budget) despite the restructure. Pressures also continue on café income and vending machine income.

3.5.2 Planning and Public Protection

3.5.2.1 This service is £119k underspent (5.60%) at outturn. This is similar to the forecast predicted in Month 11.

3.5.2.2 The Public Protection Section is underspent by £53k at year-end. Dog and pest control income targets have not been achieved by £16k and Markets and Fairs income by £1k. However, there has been a part-year vacant post within the corporate health and safety team which has created an underspend of £27k. In addition, Trading Standards, which was previously expected to achieve a balanced budget, is underspent by £36k. This is due to staff vacancies and surplus external income.

3.5.2.3 The Planning Section was underspent by £66k (7.90%) at outturn. This is similar to the amount forecasted in Month 11. Planning administration, Building Control and Implementation and Conservation are all underspent through staff vacancies and increased income generation.

3.6 Highways, Waste and Property

3.6.1 Highways

3.6.1.1 This service is £181k (3.00%) underspent at the end of the financial year. The most notable differences are on:-

- Departmental Support (£73k) which has risen from staff in-year vacancies;
- Street Works income is higher than its target by £60k;
- Additional grant income on Public Transport has created an underspend of £78k;
- Maintenance Design has generated additional income of £33k;
- Development Control has reduced costs and has increased income to create a £35k underspend;
- However, the works budget is overspent by £152k by year-end as the Service has reacted to emergencies.

3.6.2 Waste

3.6.2.1 The Waste Management Service was £209k (2.70%) underspent at out-turn which is £124k higher than predicted in Month 11.

3.6.2.2 The most notable variances are on:-

- Waste Management staffing (£67k) due to one off grants;
- £100k underspend on the Penhesgyn Transfer Station due to income generation above targets and reduced staffing costs because of additional one-off grants;

- The recycling section is £83k underspent at year-end as income generated was above targets.

3.6.3 Property

3.6.3.1 Property Services is overspent by £42k (5.60%) at outturn which, is an improvement on the overspend of £96k predicted in Month 11.

3.6.3.2 The main reason for the overspend within the Property Service is underachievement on professional fees of £150k due to a delay in capital projects within the 21st Century Schools programme, which has reduced the fee earning potential within Property this financial year. The repairs and maintenance budget is also overspent by £49k as £104k has been transferred to fund Capital expenditure and urgent repairs were needed on smallholdings. Underspends on cleaning, utilities and additional rental income has reduced the impact of the overspend.

3.7 Transformation

3.7.1 The Transformation function as a whole is underspent by £309k (6.80%) for the year through a deliberate effort by the ICT Section to reduce expenditure for the remaining months of 2019/20 as detailed below.

3.7.1.1 The ICT Section is underspent by £85k (3.50%) at outturn. All software and hardware budgets across the Council, excluding schools, have been centralised and are managed within the ICT Service. The budgets have been insufficient historically and this has generated an overspend of £213k by the end of the financial year. However, the Service has managed its expenditure on Hardware (£88k), software (£35k), consultancy (£54k), telephone contract (£42k) and Internal Orders (£143k) to generate underspends. The software budget has been increased in 2020/21 to reduce these historical budget pressures.

3.7.1.2 The HR function is underspent by £35k (2.70%) for the year as expenditure on Training and Occupational Health is below budget.

3.7.1.3 Corporate Transformation is underspent by £189k (2.20%) for the year, mainly due to underspends on staffing budgets within both the Corporate Transformation team and Cyswllt Môn. The Ynys Môn Gwynedd Partnership is underspent by £101k.

3.8 Resources (excluding Benefits Granted)

3.8.1 The Resources function budget is £220k (7.2%) underspent at outturn, which is similar to what was expected.

3.8.2 Revenues and Benefits are £32k under budget for the year because of additional grants and a reduction in Supplies and Services expenditure. Bank Charges £42k and Consultancy £37k are over budget in the Accountancy section at year-end, but an underspend on salaries means that the function is underspent by £8k at the end of the financial year. Internal Audit has a small underspend of £11k, whereas the Procurement section is £159k underspent due to initiatives in purchasing, i.e. centralised purchasing budgets and procurement card rebates.

3.9 Council Business

- 3.9.1** The function is underspent by £4k (0.20%) at the end of the financial year, which is similar to the underspend predicted in Month 11. Legal Services' expenditure is over budget by £50k, largely due to the cost of legal agency to cover staff vacancies/absences, but this overspend is offset by underspends in most functions within Democratic Services.

3.10 Corporate and Democratic Costs

- 3.10.1** At the end of month 11, it was predicted that Corporate and Democratic Services would be overspent by £123k, but the reversal of a previous year post audit adjustment and additional income means that the function is underspent by £104k (3.10%) at year-end. Historic pension costs continue to fall and has contributed to the underspend.

3.11 Corporate Management

- 3.11.1** The function is £70k (11.10%) underspent, mainly on staffing due to a restructure of the Senior Management Team. Unexpected income has also contributed towards the underspend.

4. Corporate Finance (including Benefits Granted)

- 4.1** Corporate Finance, including Benefits Granted is underspent by £426k (2.50%) at year-end. This budget was reduced in 2019/20 to reflect previous years' trends (including 2018/19) and because it was anticipated that the caseload under the Council Tax Reduction Scheme would continue to fall, but the caseload has not fallen as anticipated.
- 4.2** However, there is an underspend of £446k on General and other Contingencies and Capital Financing is also forecast to underspend by £239k (controllables).
- 4.3** The final budget for 2019/20 included some items retained centrally as contingency budgets amounting to £1,891k. During the year, £202k of additional funding was allocated for Education out-of-county fees; £417k earmarked for Children's Services; £225k for other approved earmarked costs; £111k as a general contingency to cover budget pressures and £490k to cover the cost of redundancy and termination costs. £1,445k of contingency budgets have been vired to services for the agreed purpose. This leaves a balance of £446k.

5. Collection of Council Tax

- 5.1** The Council Tax Fund budget is determined using the estimated collectable debt for the current year only, based on the tax base figure set in November 2018. It does not provide for arrears collected from previous years; adjustments to liabilities arising from previous years (exemptions, single person discounts etc.); changes to the current year's tax-base or the provision for bad and doubtful debts. These changes cannot be estimated and, invariably, lead to a difference between the final balance on the Council Tax Collection Fund and the original budget. A shortfall of £149k was expected on the collection of Council Tax for 2019/20 but the final shortfall is £207k.

6. Budget Savings 2019/20

- 6.1** Budget savings of £2.561m were removed from service budgets for 2019/20. £2.205m of the savings have been achieved but £356k was not achieved. The most significant shortfall was within Adult Services where the service underachieved by £276k, due to increasing demand pressures. A full detailed analysis can be seen for each Service in Appendix D.

7. Invest-to-Save

- 7.1** An invest to save programme was undertaken in 2016/17, with an allocation of £983k for individual projects. To date, £678k has been spent from this allocation of funding up to and including 2019/20. All projects are at various stages of development, with some closer to completion than others. The full detail of the expenditure and progress on each of the projects can be seen in Appendix CH. Where the projects are not completed at year-end, they will continue into 2020/21 and the funding will still be available within the invest-to-save reserve.

8. Agency and Consultancy Costs

- 8.1** During the year to date, £797k was spent on Agency staff. These were, in the main, part-funded from staffing budgets as they related to staff vacancies. £372k related to costs within Children's Services, to cover vacant posts, and £176k related to staff cover for Adult Services. The Waste Management Service spent £224k for site agents at the recycling centres. Full details can be seen at Appendix DD.
- 8.2** A total of £1.068k was spent on Consultancy during financial year 2019/20, with £344k funded through grant or external sources. A full summary of expenditure per service and additional details of the expenditure can be seen at Appendix E.

9. Release of General Balances

- 9.1** Beaumaris Pier is an important social, economic and cultural asset, and it is the Council's responsibility to ensure that it is adequately maintained. The paintwork on the railings on the Pier structure and its approaches has deteriorated since its refurbishment in 2012. The current condition is such that extensive sections of underlying metalwork are now exposed to the saltwater environment, which has led to significant rusting.
- 9.2** The Regulation and Economic Development Service has been planning to repaint the Beaumaris Pier for 2 years. The total costs of the repainting project are circa £185k. The Service intended to fund the work from its annual revenue maintenance budgets and earmarked reserves (£100k). However, in order to undertake the work safely and to ensure no contamination of the surrounding marine environment, the Pier must be covered and sealed in order for the current paintwork to be removed. This has resulted in an increase in the costs from the original estimate.
- 9.3** The Service has received the necessary permits and consents to undertake the work, and a contractor has been procured. Given the current lockdown, now is an opportune time to undertake the work without any disruption to the businesses that use the Pier and it is planned that the work will have been completed within 4 months. Failure to undertake the work now will lead to a deterioration of the structure and could result in higher costs at a future date. The Executive are, therefore, requested to release the sum of £85k from general balances (to supplement the Service's existing reserve) in order for the work to commence as soon as possible.

10. Conclusion

- 10.1** The position at the year end was significantly better than previously predicted and is, generally, as a result of services reducing expenditure during the final quarter and the receipt of additional grant funding in certain areas. The position was also improved due to lower than expected capital expenditure, which resulted in lower borrowing and no significant calls on contingency budgets during the final quarter. This is a welcome boost to the Council's finances and does strengthen the financial position going forward.

The 2020/21 budget has increased budgets in the areas where budget pressures existed in 2019/20, most notably Adult Services and the Council Tax Reduction Scheme budget, and it was envisaged that this would result with a further strengthening of the Council's financial position at the end of 2020/21. However, the Covid-19 pandemic has thrown a large amount of uncertainty around the Council's finances once again and it is unclear at this stage what the impact will be, but it is anticipated that the loss of income will be significant, additional costs will be incurred to move the Council's services back to more of a normal position, the cost of the Council Tax Reduction scheme will increase as the number of claimants increase and Council Tax receipts may fall. It is also unclear what the impact will be on Welsh Government funding, on whether it will result in significant reductions in the Council's Revenue Support Grant in 2021/22.

Further work is required to model the impact and a revised Medium Term Financial Plan will be submitted to the Executive in September 2020, prior to the commencement of the 2021/22 budget process.

Projected Revenue Outturn for the Financial Yearend 31 March 2020 – Outturn

| Service/Function | Annual Budget | Provisional Outturn | Provisional Total Outturn Variance | Provisional Uncontrollable Variance (Exceptions) | Provisional Controllable Variance (Non-Exceptions) | Difference to Month 11 on Controllables |
|---|---------------|---------------------|------------------------------------|--|--|---|
| | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 |
| <u>Lifelong Learning</u> | | | | | | |
| Delegated Schools Budget | 43,880 | 43,880 | 0 | 0 | 0 | 0 |
| Central Education | 5,791 | 5,519 | -272 | -15 | -257 | -259 |
| Culture | 1,245 | 1,275 | 29 | 1 | 29 | 17 |
| | | | | | | |
| Adult Services | 25,205 | 26,290 | 1,085 | -53 | 1,138 | 79 |
| | | | | | | |
| Children's Services | 10,274 | 10,430 | 156 | 1 | 155 | 69 |
| | | | | | | |
| Housing | 1,221 | 1,143 | -77 | 2 | -80 | -40 |
| | | | | | | |
| <u>Highways, Waste & Property</u> | | | | | | |
| Highways | 6,079 | 5,887 | -192 | -12 | -181 | -138 |
| Property | 859 | 903 | 44 | 2 | 42 | -54 |
| Waste | 7,724 | 7,516 | -208 | 1 | -209 | -124 |
| | | | | | | |
| <u>Regulation & Economic Development</u> | | | | | | |
| Economic | 1,849 | 1,848 | -0 | 2 | -2 | 18 |
| Planning and Public Protection | 2,078 | 1,960 | -117 | -0 | -117 | -14 |
| | | | | | | |
| <u>Transformation</u> | | | | | | |
| Human Resources | 1,262 | 1,227 | -35 | 0 | -35 | -19 |
| ICT | 2,396 | 2,311 | -85 | 0 | -85 | -61 |
| Corporate Transformation | 859 | 668 | -191 | -2 | -189 | 2 |

| Service/Function | Annual Budget | Provisional Outturn | Provisional Total Outturn Variance | Provisional Uncontrollable Variance (Exceptions) | Provisional Controllable Variance (Non-Exceptions) | Difference to Month 11 on Controllables |
|---|-----------------|---------------------|------------------------------------|--|--|---|
| | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 |
| Resources | 3,050 | 2,880 | -170 | 50 | -220 | -7 |
| Council Business | 1,567 | 1,565 | -2 | 2 | -4 | 14 |
| Corporate & Democratic costs | 3,352 | 3,253 | -99 | 6 | -104 | -227 |
| Corporate Management | 629 | 559 | -70 | -0 | -70 | -5 |
| Total Service Budgets | 119,320 | 119,114 | -205 | -15 | -190 | -750 |
| Levies | 3,528 | 3,528 | -0 | 0 | -0 | -0 |
| Capital Financing | 7,129 | 6,852 | -277 | -38 | -239 | -161 |
| Adjustment due to derecognition | 0 | 241 | 241 | 241 | 0 | 0 |
| Discretionary Rate Relief | 60 | 71 | 11 | 0 | 11 | -4 |
| General & Other Contingencies | 446 | 0 | -446 | 0 | -446 | -111 |
| HRA Central Support Services Contribution | -773 | -860 | -86 | -86 | 0 | 0 |
| Benefits Granted | 5,501 | 5,749 | 248 | 0 | 248 | -184 |
| Total Corporate Finance | 15,891 | 15,580 | -310 | 116 | -426 | -460 |
| Total Budget 2019/20 | 135,210 | 134,695 | -516 | 101 | -617 | -1,211 |
| Funding: | | | | | | |
| NDR | -22,754 | -22,754 | -0 | 0 | -0 | -0 |
| Council Tax | -39,419 | -39,212 | 207 | 185 | 23 | 58 |
| Revenue Support Grant | -73,037 | -73,037 | 0 | 0 | 0 | 0 |
| Total Funding 2019/20 | -135,210 | -135,003 | 207 | 185 | 23 | 58 |
| Net | 0 | -308 | -308 | 286 | -594 | -1,152 |

APPENDIX C

Summary of the Outturn Position on Contingency Budgets 2019/20

| | Original Budget | Virements | Amended Budget YTD | Committed YTD | Currently Uncommitted Budgets | Budget Forecast |
|--|-----------------|---------------|--------------------|---------------|-------------------------------|-----------------|
| | £ | £ | £ | £ | £ | £ |
| General Contingency | 399,350 | -111,150 | 288,200 | - | 288,200 | - |
| Salary and Grading | 400,000 | - 489,730 | - 89,730 | - | - 89,730 | - |
| Earmarked Contingency | 1,091,710 | - 844,180 | 247,530 | - | 247,530 | - |
| Total General and other Contingencies | 1,891,060.00 | -1,445,060.00 | 446,000.00 | 0.00 | 446,000.00 | 0.00 |

Review of Invest-to-Save Projects 2019/20

| Service | Title | Description | Amount Approved £ | Sum Allocated (in total - not just Yr 1) £ | Total Spend to 31 March 2019 £ | Balance at 1 April 2019 £ | Allocation for 2019/20 £ | Spend to date 2019/20 £ | Remaining budget 2019/20 £ | Project Update |
|----------------------|---|--|----------------------|---|-----------------------------------|------------------------------|-----------------------------|----------------------------|-------------------------------|---|
| Resources | Electronic Document Management System for Revenues and Benefits | Provide scanning solution and workflow for Revenues and Benefits | 170,000 | 170,000 | 169,945 | 0 | 0 | 0 | 0 | Project closed. No further update. |
| I.T | Local Land and Property Gazetteer | Implement a LLPG system across the Council | 10,800 | 10,800 | 15,261 | 0 | 0 | 0 | 0 | Project closed. No further update. |
| I.T / Transformation | Customer Relationship Management System | Purchase and implementation of a CRM system | 255,000 | 255,000 | 102,712 | 152,288 | 152,288 | 52,156 | 100,132 | The CRM is now well established with over 14,600 registered customers since January 2016 and is now operating as Business as Usual. IT are working with services under the direction of the Business Process Transformation Board to drive more payment forms online and available via the CRM in order to improve back end processes, enable efficiencies and improve customer experience. The system has proved invaluable during the current Covid19 crisis and has been used to administer the collection of information for Business support grants and free school meals to name but a few of the forms that have been built. |

| Service | Title | Description | Amount Approved £ | Sum Allocated (in total - not just Yr 1) £ | Total Spend to 31 March 2019 £ | Balance at 1 April 2019 £ | Allocation for 2019/20 £ | Spend to date 2019/20 £ | Remaining budget 2019/20 £ | Project Update |
|-----------------------------------|--|--|----------------------|---|-----------------------------------|------------------------------|-----------------------------|----------------------------|-------------------------------|---|
| I.T. / Resources | Payment Gateway | Purchase and implement a payment gateway which will enable payments to be received via the App | 27,000 | 27,000 | 13,417 | 13,583 | 13,583 | 0 | 13,583 | Project closed. No further update. |
| Regulation & Economic Development | Improve the Resilience of the Planning Systems | New automated Planning Systems | 118,000 | 118,000 | 79,548 | 57,122 | 57,122 | 41,748 | 15,374 | Even though a substantial amount of historic planning application files still require to be scanned and digitised, the revenue element of the project has now closed with the budget being fully utilised by year end 2018/19. The overspend was funded through the Planning budget. The upgrade to the new Planning back office system went live on 12th November 2018. Applications and associated documents were not made publically available due to non-conformity with some of the Welsh Language Standard requirements. This has since been resolved and applications are due to be made publically available electronically during the next few weeks. Work on the Building Control aspect of the Project went live on 29th July, 2019. Work is on-going in order to resolve and implement errors and problems that have occurred during the transformation. A further upgrade to the latest version for the ERDMS is now |

| Service | Title | Description | Amount Approved £ | Sum Allocated (in total - not just Yr 1) £ | Total Spend to 31 March 2019 £ | Balance at 1 April 2019 £ | Allocation for 2019/20 £ | Spend to date 2019/20 £ | Remaining budget 2019/20 £ | Project Update |
|---------|-------|-------------|-----------------------------|---|--|--|---------------------------------------|--------------------------------------|---|---|
| | | | | | | | | | | <p>required in order to simplify the process for redaction and publication of documents to comply with the new GDPR legislation. Testing of suitable mobile technology for site visits is continuing and will need to be procured for all relevant staff once suitability confirmed. High level meetings have been undertaken with regards to the ERDMS upgrade and a purchase order for this work is imminent with proposed expenditure to the value of approx. £5k. Purchase orders have been submitted for replacement fit for purpose laptops to enable the Systems Team to undergo testing of the above as well as continuing to support the whole of the Planning Function's Business Systems. Costings are also awaited from ICT with regards for the installation of suitable network points within the Planning Offices, which will enable staff from the Planning Joint Policy Service to log on to the Gwynedd network whilst working remotely from Llangefni. Discussions have been ongoing with regards to proposed changes and amendments to current functionalities within Salesforce. These include changes to the process where applications are returned to</p> |

| Service | Title | Description | Amount Approved £ | Sum Allocated (in total - not just Yr 1) £ | Total Spend to 31 March 2019 £ | Balance at 1 April 2019 £ | Allocation for 2019/20 £ | Spend to date 2019/20 £ | Remaining budget 2019/20 £ | Project Update |
|---------|-------|-------------|-----------------------------|---|--|--|---------------------------------------|--------------------------------------|---|---|
| | | | | | | | | | | <p>applicants, copying of applications to create a duplicate screening or listed building application, amendments to the current publicity functionality within, and the ability to clone conditions and standard policies from one application to another. This work is progressing well, despite competing priorities arising from the Covid19 pandemic. Cleansing contact details (circa 100 records) within Salesforce has commenced, this will result in accurate names and addresses with no duplications. Due to the amount of records and duplications, it has been agreed to undertake this work in two stages. Due to the current Covid19 pandemic and the fact that only one person can access the data since working from home, this has currently been put on hold. The proposed ERDMS upgrade is due to take place, but completion date and timescales are now dependant on Covid 19 milestones and restrictions.</p> |

| Service | Title | Description | Amount Approved £ | Sum Allocated (in total - not just Yr 1) £ | Total Spend to 31 March 2019 £ | Balance at 1 April 2019 £ | Allocation for 2019/20 £ | Spend to date 2019/20 £ | Remaining budget 2019/20 £ | Project Update |
|-------------------|---|--|----------------------|---|-----------------------------------|------------------------------|-----------------------------|----------------------------|-------------------------------|--|
| Resources | Improving Income Collection Systems | Purchase and implement a new income management system which links to the current income streams and allows new income collection methods (AppMôn etc.) to link into the cash management system | 150,000 | 150,000 | 90,481 | 59,519 | 59,519 | 16,720 | 42,799 | Full commitments have now been made and within the bid budgets. However, implementaion will be ongoing into the next financial year due to Covid19 matters putting things on hold as many project staff in Capita, our Income Management Software company, having been furloughed early on under the restrictions. The remaining balance will be used for any unexpected items which remain. |
| Lifelong Learning | Modernisation of business and performance processes | Implement unused modules in the ONE Management Information system | 67,000 | 67,000 | 75,526 | 0 | 0 | 0 | 0 | Project closed. No further update. |
| Lifelong Learning | Modernisation of business | Website for the Oriel | 20,000 | 20,000 | 0 | 11,474 | 11,474 | 0 | 11,474 | The project has been put on hold untill other more pressing systems within the invest to save projects have completed their implementations. |

| Service | Title | Description | Amount Approved £ | Sum Allocated (in total - not just Yr 1) £ | Total Spend to 31 March 2019 £ | Balance at 1 April 2019 £ | Allocation for 2019/20 £ | Spend to date 2019/20 £ | Remaining budget 2019/20 £ | Project Update |
|-----------------------|--|--|---|---|-----------------------------------|------------------------------|-----------------------------|----------------------------|-------------------------------|--|
| I.T. / Transformation | Digital First / Digital By Default | Employ a Digital Lead Officer and Digital Services Analyst | £70,000 in year 1 and £50,000 in year 2 | 120,000 | 0 | 120,000 | 70,000 | 20,870 | 49,130 | Two people have been recruited to the Temporary Digital Technician posts at Grade 5 and are currently in post. |
| Public Protection | Improved Digital Connectivity within the Public Protection Service | Implementation of a cloud based system to record inspection visits. The software is an all Wales solution and has been procured via a framework agreement supported by 19 out of 22 Councils in Wales. | £10,000 per year for 4.5 years | 45,000 | 0 | 45,000 | 10,000 | 0 | 10,000 | Ongoing collaborative work with Corporate CRM Team. Identifying High Value/ Volume work streams to enable a 'channel shift' and improve performance capability and customer experience. Pace of work dictated by Transformation Board approving and prioritising work streams for scoping and implementation. Once this project is completed, the focus and aim is to market test a revised user spec and software system which integrates and compliments the CRM system. Specific workstreams have gone live in November and January. No market testing for new software system will commence until all CRM work completed, therefore request is made to carry £45k over to next financial year. |
| Total | | | | 982,800 | 546,889 | 458,986 | 373,986 | 131,474 | 242,492 | |

Review of Efficiency Savings 2019/20

| Service/Function | Budget Savings 2019/20 £'000 | Achievable 2019/20 £'000 | Possibly Unachievable 2019/20 £'000 | Comments |
|-------------------------------------|------------------------------------|--------------------------------|--|---|
| Lifelong Learning | 967 | 900 | 67 | £50k was proposed as efficiency savings through reviewing the delivery of integration services for a more efficient use of resources. £37k of saving is not achievable . A budget increase has been agreed for 2020/21. |
| | | | | A proposal of £15k was made to reduce arts grants. This saving is £10k short of being fully achieved in 2019/20. A further £5k can be achieved in 2020/21. Further consultation required for the last £5k to be achieved. |
| | | | | A proposal of £20k was made to increase the income targets within the Oriel. These savings have not been achieved during 2019/20. However, online sales will help achieve the increased income target in 2020/21. |
| | | | | All other saving proposals amounting to £900k have been fully achieved during 2019/20. |
| Regulation and Economic Development | 171 | 171 | 0 | Efficiency saving has been achieved in full. |
| Highways, Waste and Property | 600 | 587 | 67 | A Saving of £10k was expected on Public Conveniences but was not achieved. The savings target is still at risk of being unachieved during 2020/21. Underspend in other parts of the service will fund the shortfall. |
| | | | | Savings of £58k were proposed by ceasing the school crossing patrol service. All school crossing patrols have now ceased, but a £3k one off cost was incurred due to keeping a limited number of patrols until July 2019. Savings are expected to be achieved in full in 2020/21. |
| | | | | All other saving proposals amounting to £587k, were achieved in full. |

| Service/Function | Budget Savings 2019/20 £'000 | Achievable 2019/20 £'000 | Possibly Unachievable 2019/20 £'000 | Comments |
|------------------|------------------------------------|--------------------------------|--|--|
| Adults' Services | 586 | 310 | 276 | <p>Efficiency savings were proposed amounting to £195k through the reduction of demand for residential and nursing placements, through the use of Hafan Cefni, the reduction of demand for homecare services, and through managing the demand for supported living. This saving has not been achieved as the demand for the service has increased since the last financial year. Further work will be done on all specific lines affected to investigate reasons for current growth in demand, with a view to reducing demand in the future.</p> <p>Following the closure of Plas Penlan, £70k was proposed to be saved as full year savings. This was not achieved, as demand increased for alternative provision e.g. Home Care.</p> <p>£11k of efficiency savings were proposed through the outsourcing of more homecare packages to the private providers, but was not achieved. Work-in -progress to consider how to improve efficiency of service without reducing staff numbers. Consideration to be given to whether or not savings can be produced elsewhere.</p> <p>All other saving proposals, amounting to £310k, were achieved.</p> |
| Housing | 54 | 54 | 0 | Efficiency saving has been achieved in full. |
| Transformation | 43 | 43 | 0 | Efficiency saving has been achieved in full. |
| Corporate | 110 | 110 | 0 | Efficiency saving has been achieved in full. |
| Resources | 30 | 30 | 0 | Efficiency saving has been achieved in full. |
| Total | 2,561 | 2,205 | 356 | |

Agency Costs April 2019 to 31 March 2020

| Service | Amount £ | Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution) | Permanent / Temporary | Reason for Cover |
|-------------------------|----------------|--|-----------------------|--|
| Economic & Regeneration | 6,479 | Core | Temporary | Achieving food hygiene inspection requirements |
| | 6,479 | | | |
| Schools | 14,394 | Core | Temporary | Teaching cover in specialised areas |
| | 14,394 | | | |
| Waste | 542 | Specific Core Budget | Temporary | Short team staff |
| | 78,130 | Specific Core Budget | Temporary | Additional tasks required short term |
| | 98,582 | Specific Core Budget/Grant/External Contribution | Temporary | Additional tasks required short term |
| | 47,128 | Specific Core Budget/Grant/External Contribution | Temporary | Additional tasks required short term |
| | 224,382 | | | |
| Children's Services | 1,079 | Core Budget/ Agency staff Reserve | Temporary | Chairing and Reviewing Children's safeguarding conferences |
| | 146,522 | Core Budget/ Agency staff Reserve | Temporary | To cover vacant posts |
| | 224,155 | Core Budget/ Agency staff Reserve | Temporary | To cover vacant posts |
| | 921 | Core Budget/ Agency staff Reserve | Temporary | To cover vacant posts |
| | 372,678 | | | |

| Service | Amount £ | Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution) | Permanent / Temporary | Reason for Cover |
|----------------|----------------|--|--------------------------|------------------------------------|
| Adult Services | 17,895 | Core Budget | Temporary | Cover vacant post |
| | 116,674 | Core Budget | Temporary | DOLS project |
| | 41,374 | Core Budget | Temporary | Cover vacant post |
| | 175,944 | | | |
| Transformation | 3,459 | Unutilised staffing budget | Temporary | To cover vacant post, since filled |
| | 3,459 | | | |
| Total | 797,335 | | | |

Summary of Consultancy Expenditure to 31 March 2020

| Summary Consultancy Expenditure Q1-4 per Department | | | | | |
|---|----------------|----------------|----------------|----------------|-----------------------|
| Department | Qtr 1 £ | Qtr 2 £ | Qtr 3 £ | Qtr 4 £ | Total 2019/20 £ |
| Central Education | 8,950 | 31,375 | 23,699 | 31,584 | 95,608 |
| Culture | 690 | 0 | 497 | 2,302 | 3,489 |
| Economic & Regeneration | 58,760 | 67,764 | 74,646 | 166,279 | 367,449 |
| Property | 0 | 0 | 0 | 0 | 0 |
| Highways | 423 | 18,054 | 31,556 | 54,706 | 104,739 |
| Schools | 0 | 2,836 | 0 | 0 | 2,836 |
| Waste | 54,582 | 53,516 | 36,410 | 47,026 | 191,534 |
| Housing | 0 | 0 | 0 | 0 | 0 |
| HRA | 8,500 | 13,877 | 4,700 | 74,600 | 101,677 |
| Corporate & Democratic | 3,275 | 0 | 0 | 0 | 3,275 |
| Adult Services | 850 | 1,600 | 0 | 1,571 | 4,021 |
| Childrens Services | 0 | 6,984 | 696 | 8,855 | 16,534 |
| Corporate | 0 | 0 | 0 | 3,807 | 3,807 |
| Transformation | 2,452 | 3,824 | 8,275 | 19,124 | 33,675 |
| Council Business | 3,996 | 27,619 | 37,477 | 37,638 | 106,729 |
| Resources | 16,424 | 6,300 | 9,176 | 1,675 | 33,574 |
| | | | | | |
| Total | 158,901 | 233,749 | 227,131 | 449,166 | 1,068,948 |
| Funded by: | | | | | |
| Core Budget | 55,252 | 104,235 | 134,952 | 256,960 | 551,399 |
| Grant | 7,523 | 11,150 | 8,376 | 83,823 | 110,871 |
| External Contribution | 45,790 | 59,819 | 52,320 | 75,236 | 233,164 |
| Reserves | 50,337 | 58,546 | 31,485 | 33,147 | 173,514 |
| Total | 158,901 | 233,749 | 227,131 | 449,166 | 1,068,948 |

Breakdown of Consultancy Costs Quarter 4 2019/20

| | Amount £ | Category - Reason Appointed | | | Source of Funding) | Description of work undertaken |
|------------------------------------|----------------|---|----------------|---------------------------------|--------------------|--|
| | | Ongoing to cover specific skill set that doesn't require Permanent Post | Volume of Work | Specific Work / One Off Project | | |
| Total Q1 April -June | 158,901 | | | | | |
| Total Q2 July – September | 233,749 | | | | | |
| Total Q3 October – December | 227,131 | | | | | |
| Central Education | 394 | | | ✓ | RSG | Ysgol Pencarnisiog site Partership agreement |
| | 3,000 | | | ✓ | Grant | Commission for two Out of School Childcare clubs |
| | 4,900 | | | ✓ | Core Budget | Annual hosting, maintenance and support 2020/21 Holistix Youth Service |
| | 302 | | | ✓ | Grant | Hotel accomodation for Presentations 17 & 18 February 2020 |
| | 3,000 | | | ✓ | Grant | Contribution for Cell Van and Motivational Speaker Presentations 17 & 18 February 2020 |
| | 761 | | | ✓ | Grant | Amending workbooks/portfolios and staff training |
| | 9,119 | ✓ | | | Core | Professional Fees - service as Senior Officer Education Department |
| | 9,607 | ✓ | | | Core | Professional Fees - Education Department January 2020 |
| | 500 | | | ✓ | Grant | Presentations to Childminder Conference and to Community Play Space Conference |
| Total Central Education | 31,584 | | | | | |

| | Amount £ | Category - Reason Appointed | | | Source of Funding) | Description of work undertaken |
|-------------------------|--------------|---|----------------|---------------------------------|----------------------|--|
| | | Ongoing to cover specific skill set that doesn't require Permanent Post | Volume of Work | Specific Work / One Off Project | | |
| Culture | 250 | ✓ | | | specific core budget | Running Linocutting Printmaking Workshop at OYM |
| | 1760 | ✓ | | | specific core budget | Conservation work to oil painting |
| | 115 | ✓ | | | specific core budget | Design work - William Roos |
| | 177 | ✓ | | | specific core budget | Life modelling |
| Total Culture | 2,302 | | | | | |
| Economic & Regeneration | 150 | | | ✓ | External Funding | Meeting 02/12/19 discuss Cruise Line meetings in the USA and progress with consultants MHPA Criterion Quay Development |
| | 38 | | | ✓ | External Funding | Mileage Swansea to Cardiff return |
| | 638 | | | ✓ | External Funding | Flight to attend Seatrade Miami Cruise Conference April 2020 |
| | 340 | | | ✓ | External Funding | Meeting Ritz Carlton Yacht Cruises, Crystal Cruise Line Miami, Stena Line HH |
| | 4,451 | ✓ | | | External Funding | Applications Support - Morlais Project LVIA Pre-app doc review |
| | 1,704 | ✓ | | | External Funding | Morlais Project - planning advice |
| | 41,711 | ✓ | | | External Funding | Wylfa post examination advice |
| | 256 | ✓ | | | External Funding | TWAO Application - advice to Council |
| | 34,969 | | | ✓ | Grant | Consultancy service - development of regeneration plan for Porth Amlwch |
| | 5,000 | | | ✓ | External Funding | Report and survey of buildings in the Amlwch Central & Amlwch Port Conservation Areas |
| | 20,449 | | | ✓ | External Funding | Organising and supporting Arfor grant processed Janaury and February 2020 |

| | Amount £ | Category - Reason Appointed | | | Source of Funding) | Description of work undertaken |
|--|----------------|---|----------------|---------------------------------|-----------------------|---|
| | | Ongoing to cover specific skill set that doesn't require Permanent Post | Volume of Work | Specific Work / One Off Project | | |
| | 3,001 | | | ✓ | Grant | 50% of the Amlwch EZ Extension study |
| | 200 | | | ✓ | Planning fee income | Layout configuration request |
| | 15,000 | ✓ | | | Planning fee income | Annual fee - shared minerals and waste planning service |
| | 5,000 | ✓ | | | Planning fee income | Provision of curatorial information and advice |
| | 8,950 | | | ✓ | Planning fee income | Cleansing of contacts in salesforce |
| | 8,075 | | | ✓ | Planning fee income | Cases - Subject request - application/publicity/copy policies |
| | 420 | | | ✓ | Core | Structural checking services |
| | 50 | ✓ | | | Core | Engineering services |
| | 1,915 | | ✓ | | Core | Charges relating to Plan Checks carried out |
| | 140 | ✓ | | | Core | 1st Fix Electrical Inspection |
| | 30 | ✓ | | | Core | Credit reference agency minimum usage charge |
| | 1,268 | ✓ | | | Core | Food Sampling Analysis |
| | 28 | ✓ | | | Core | NAFN Recharge July-Sept 2019 |
| | 9,958 | ✓ | | | Core | Housing Inspections Operation Pinewood 2019/20 |
| | 70 | ✓ | | | Core | Bovine 13-23 Months |
| | 1,484 | ✓ | | | Core | Worldpay Fees |
| | 485 | | | ✓ | Core | Urdd sports |
| | 500 | | | ✓ | External Funding (WG) | Judo sessions at YDH |
| Total Economic and Regeneration | 166,279 | | | | | |

| | Amount £ | Category - Reason Appointed | | | Source of Funding) | Description of work undertaken |
|-----------------------|---------------|---|----------------|---------------------------------|----------------------|--|
| | | Ongoing to cover specific skill set that doesn't require Permanent Post | Volume of Work | Specific Work / One Off Project | | |
| Highways | 2,540 | | | ✓ | Core Budget | Ad-Hoc Support |
| | 397 | | | ✓ | Core Budget | Penalty Charge Notice Issued |
| | 2,422 | | | ✓ | Core Budget | 2019/20 WPPP Penalty Charge Notice levy contributions |
| | 7,500 | | | ✓ | Core Budget | CSSW Hamp Contribution |
| | 14,232 | | ✓ | | Grant | YGC CPF 6759 professional services |
| | 4,000 | | | ✓ | Core Budget | Traffic Survey - Benllech, Anglesey |
| | 4,500 | | | ✓ | Core Budget | Traffic Modelling - Porthdafarch Road, Holyhead |
| | 13,212 | | | ✓ | Grant | ygc Professional Services |
| | 4,228 | ✓ | | | Grant | SAB duties |
| | 1,675 | | | ✓ | Core Budget | Underwater examination at Valley Cob |
| Total Highways | 54,706 | | | | | |
| Waste | 2,080 | ✓ | | Specific Work | Specific Core Budget | Undertaking a disciplinary investigation |
| | 32,597 | ✓ | | Specific Work | Earmarked Reserves | Provision of Ext Tech Support in connection with the Procurement of a new contract |
| | 825 | ✓ | | Specific Work | Specific Core Budget | Duos Offtake |
| | 1,957 | ✓ | | Specific Work | Specific Core Budget | Landfill Site Quarterly Gas Monitoring, Tech Support |
| | 150 | ✓ | | Specific Work | Specific Core Budget | Transfer Station Additional Samples |
| | 5,458 | ✓ | | Specific Work | Specific Core Budget | Landfill Seal Remediation Works |
| | 1,856 | ✓ | | Specific Work | Specific Core Budget | Penhesgyn occupational Bioaerosol Monitoring and risk assessment |

| | Amount £ | Category - Reason Appointed | | | Source of Funding) | Description of work undertaken |
|----------------------------------|---------------|---|----------------|---------------------------------|----------------------|--|
| | | Ongoing to cover specific skill set that doesn't require Permanent Post | Volume of Work | Specific Work / One Off Project | | |
| | 600 | ✓ | | Specific Work | Specific Core Budget | Consultancy work - PAS 100 undertaken at Penhesgyn |
| | 1,503 | ✓ | | Specific Work | Specific Core Budget | Compost Full Suite Test |
| Total Waste | 47,026 | | | | | |
| HRA | 49,150 | | | ✓ | Core Budget | Server Migration 2008 to 2016 - Technical Services |
| | 5,700 | | | ✓ | Core Budget | Recruitment services |
| | 12,250 | | | ✓ | Core Budget | Mobile Working Project |
| | 7,500 | | | ✓ | Core Budget | Orchard Intelligent Forms Solutions |
| Total HRA | 74,600 | | | | | |
| Adult Services | 496 | | | ✓ | Core Funding | Independent Advocacy Service |
| | 1,075 | | | ✓ | Core Funding | Work undertaken in investigating grievance submitted |
| Total Adult Services | 1,571 | | | | | |
| Children's Services | 3,883 | | | One off | Core Budget | Form F Assessment |
| | 2,112 | | | ✓ | Core Funding | Fostering Assessment |
| | 1,000 | | | ✓ | Core Funding | Completion and presentation of Form F Assessment |
| | 860 | | | ✓ | Core Funding | Work investigating grievances |
| | 1,000 | | | ✓ | Core Funding | HCPC Response information |
| Total Children's Services | 8,855 | | | | | |
| Corporate | 2,819 | | | ✓ | Core budget | Assessment for Chief Executive Post |
| | 988 | | | ✓ | Core budget | Assessment for Chief Executive Post |
| Total Corporate | 3,807 | | | | | |

| | Amount £ | Category - Reason Appointed | | | Source of Funding) | Description of work undertaken |
|---|------------------|---|----------------|---------------------------------|--------------------|---|
| | | Ongoing to cover specific skill set that doesn't require Permanent Post | Volume of Work | Specific Work / One Off Project | | |
| Transformation | 12,900 | | | ✓ | Core budget | Cybersecurity - Cyber Recoverable expenses |
| | 2,500 | | | ✓ | Grant | Collecting and Collating Baseline Data on IOACC Computer Assets |
| | 3,724 | ✓ | | | Grant | Assesor - Trainee Social Workers |
| Total Transformation | 19,124 | | | | | |
| Council Business | 30,725 | | | ✓ | Core budget | Cover for temporary staff absence |
| | 6,913 | | | ✓ | Core budget | Magnox Wylfa Off Site Plan Revision & L2 Exercise during 2019 |
| Total Council Business | 37,638 | | | | | |
| Resources | 1,125 | | | ✓ | Core budget | CIVICA consultant |
| | 550 | | | ✓ | Reserves | Standard Project Expenses |
| Total Resources | 1,675 | | | | | |
| Total Q4 - January to March | 449,166 | | | | | |
| Cumulative total - April to December | 1,068,947 | | | | | |